

Annual Report 2018-2019



safeguarding
adults at risk
a cumbria partnership



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I. A message from the Chair

I am pleased to present the 2018/19 annual report for Cumbria Safeguarding Adults Board.

The overarching purpose of a Safeguarding Adults Board is to help to safeguard adults with care and support needs. Cumbria Safeguarding Adults Board does this by assuring itself that:

- Local safeguarding arrangements are in place as defined by the Care Act 2014
- Safeguarding practice is person-centred and outcome focused
- Partners work collaboratively to prevent abuse and neglect
- Agencies and Individuals give timely and proportionate responses when abuse or neglect have occurred
- Safeguarding practice is continuously improving and enhancing the quality of life of adults in Cumbria

As part of the Care Act responsibilities, the Board is required to publish an annual report detailing:

- What it has done during the year to achieve its main objective
- What it has done during the year to implement its strategy
- What each member has done during the year to implement the strategy
- Information about any Safeguarding Adult Reviews (SARs) which have been arranged, are on-going or have been reported during the year.

As Chair of Cumbria Safeguarding Adults Board, it is my responsibility to support partners and agencies in Cumbria to work collaboratively for the benefit of adults with care and support needs and to encourage continuous improvement across all organisations. I am also required to ensure that partners are working individually and collectively to tackle and prevent incidents of abuse and neglect.

Over the past 12 months, Cumbria Safeguarding Adults Board have focused on ensuring the Board's governance, processes and structures are fit for purpose. This has provided us with a strong platform to drive our business for future years. We have also undertaken a staff survey and organisational audit to inform our 3-year strategy for 2019-2021 which focuses on the quality and standard of safeguarding arrangements across Cumbria.

In conclusion, the Board will continue to focus on improving safeguarding across Cumbria to ensure individuals with care and support needs are able to live in their communities free from harm and neglect.



Jeanette McDiarmid - Cumbria Safeguarding Adults Board Independent Chair

2. What do we do?

Cumbria Safeguarding Adults Board (CSAB) is a statutory body, which, works in partnership with organisations across Cumbria to help protect adults with care and support needs from abuse or neglect.

The Board leads adult safeguarding across Cumbria and works with organisations to ensure that they have effective safeguarding arrangements in place, which ensure adults who may be at risk of abuse, or neglect, and their carers, are enabled to:

- Live as safely and independently as possible
- Make their own decisions

3. What is our commitment and vision?

During 2018/19, Board members reviewed and agreed their commitment to the people of Cumbria and vision for CSAB.

Cumbria Safeguarding Adults Board is committed to support the protection of and appropriate service provision for vulnerable people living in Cumbria. We listen; we learn; we proactively support all agencies to improve, share, embed and deliver effective practice.

Our vision is to put the people of Cumbria at the centre of everything we do.

4. Who are our partners?

CSAB has a strong focus on partnership working with the following partner organisations represented at Board and sub group meetings:

- Cumbria Constabulary
- Clinical Commissioning Groups
- Cumbria Fire & Rescue Service
- Haverigg, Her Majesty's Prison Service
- Cumbria County Council
- North Cumbria University Hospital Trust
- University Hospitals Morecambe Bay Trust
- Cumbria Partnership NHS Foundation Trust
- National Probation Service North West
- Lay member representation

5. What is Making Safeguarding Personal?

Making Safeguarding Personal (MSP) is a key area of adult safeguarding and defined in the Care Act. Often referred to as MSP, it means all interventions and actions should be person led and focussed. It engages the person to respond to their situation in a way that ensures involvement, choice and control as well as improving the quality of life, well-being and safety.

CASB recognise the values contained in Making Safeguarding Personal and ensure work across the partnership is underpinned by the six key safeguarding principles:

- **Empowerment;** people being supported and encourage to make their own decisions and give informed consent
- **Prevention;** it is better to take action before harm occurs
- **Proportionality;** the least intrusive response appropriate to the risk presented
- **Protection;** support and representation for those in greatest need
- **Partnership;** local solutions through services working in their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.
- **Accountability;** and transparency in safeguarding practice

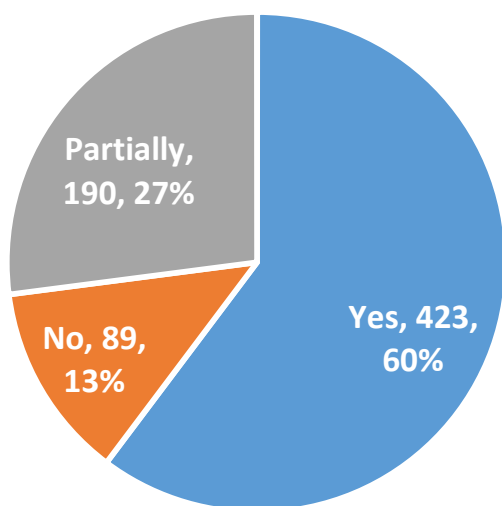
Making Safeguarding Personal – 2018/19

Making Safeguarding Personal is challenging and many safeguarding situations are complex. At the end of each safeguarding episode, adults are asked for feedback on the safeguarding intervention. We support adults in Cumbria to provide feedback on their experience of the process.

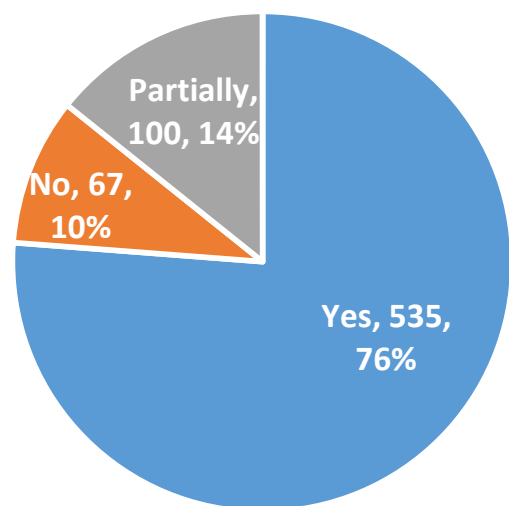
The response rate for gathering this information from adults who have experienced abuse or neglect is high with **94%** of those asked expressing an opinion.

The graphs below summarise experiences for those who expressed an opinion during 2018/19:

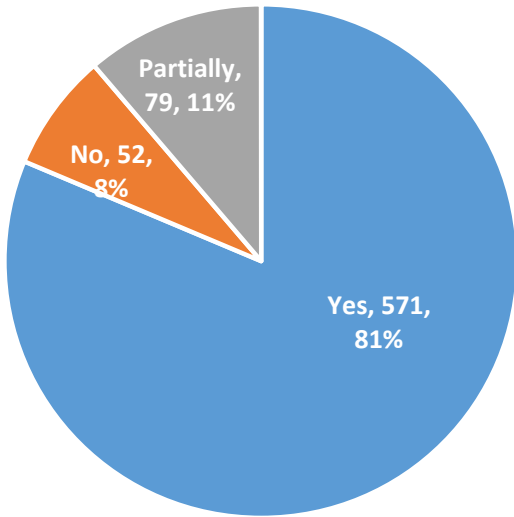
“Have you had the outcome you wanted?”



“Did you feel listened to?”



“Did you feel in control?”



In line with the principle **“empowerment”**, we support people and encourage them to make their own decisions.

We also asked, **“Did we give you the chance to have your say”** to which 68% replied yes; 22% partially and 10% said no



6. Our Strategic Priorities during 2018/19

This report will provide an update on what CSAB and our partner agencies have done during 2018/19 to prevent abuse and neglect.

2018/19 was the final year of our 2015-2018 3 year Strategic Plan, which, set out our key priorities as being;

- To provide leadership for an effective partnership across Cumbria ensuring effective collaborative working
- Ensure adults are safeguarded in a way that supports them in making choices and having control about how they want to live and that there is a timely and proportionate response when abuse or neglect has occurred
- Develop and oversee preventative strategies that aim to reduce instances of abuse and neglect
- Promote multi-agency workforce development and consider any specialist training that may be required
- Hold partners to account and gain assurance of the effectiveness of their arrangements

We agreed specific actions in relation to the above objectives and our priorities for delivery during 2018/19. The sub groups who support us to deliver our priorities provided us with regular update and assurance reports with an annual appraisal of their achievements (Appendix 1 & 2).

7. Some of our key achievements during 2018/19

Appendix 1 provides the detail of all our activity and achievements during 2018/19. Listed below are some of our key achievements for each of our sub groups during the period:

Learning and Development

- Delivered multi-agency training through Cumbria County Council partnership arrangements with Lancaster University to raise awareness of Coercive Control. Two ½-day sessions delivered to 39 staff from a range of professional backgrounds including; Police, Prisons, Family Support, Health and Foodbanks. Feedback from both sessions was positive with staff comments including;

“It was useful to discuss the effects of coercive control and listen to others to support my own practice. A well delivered session and discussion which has increased my knowledge in the area”

“Provided me with a good awareness of both the concept and the offence”

- Published our 3 year Learning & Development Strategy supported by a Safeguarding Passport based on a national competency framework
- Delivered a pilot SAR Learning Workshop for over 40 staff across the partnership to disseminate learning and themes from recently published SARs. The event stimulated multi-disciplinary discussion around a case study and evaluated positively. Feedback included;

“There was respectful discussion about individuals’ role and responsibilities with a range of options explored. This provided useful insight into self neglect and respective partners responsibilities”

“I would welcome more multi-agency events”

Communication and Engagement

- Facilitated a “story to the board” to hear the lived experience of an adult who has been through the safeguarding process
- Developed and disseminated 600+ posters and leaflets in Cumbria to raise awareness of safeguarding and how to raise a concern
- Published regular 5 minute themed briefings including; Financial Abuse, Modern Slavery, LeDeR & Learning Disabilities, Modern Slavery
- Developed an action plan based on our 2018 staff survey responses
- Facilitated a period of engagement with staff, stakeholders and the public in relation to our 2019 - 2021 Strategic Plan

Safeguarding Adult Reviews

- Developed an information sheet for families regarding Safeguarding Adult Reviews
- Received reports and learning from other statutory review processes; LeDeR, Death in Custody and Public Health
- Reviewed our process and information gathering upon receipt of SAR referrals to support a robust decision making process

Performance and Quality Assurance

- Initiated a joint multi-agency case file audit with LSCB in relation to Transitions with a focus on best practice and learning
- Received themed safeguarding assurance reports from partners including;
 - Safeguarding in Prisons
 - Modern Slavery & Human Trafficking
 - Prevent and Channel
 - Cybercrime and Door Step Crime
 - Deprivation of Liberty Safeguards (DoLS)
 - LeDeR
- Reviewed local, regional and national safeguarding performance information to inform development of measures
- Partners completed an Organisational Audit to gather baseline information in relation to how safeguarding is embedded across partner organisations.

In addition to delivery of our strategic priorities, we have continued to strengthen and improve governance and processes associated with our Board business.

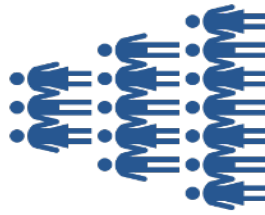
8. Our year in Figures



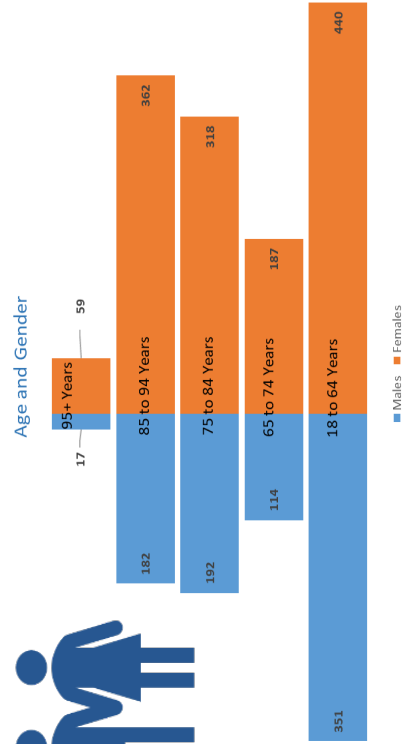
2222 New Safeguarding Cases



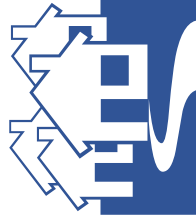
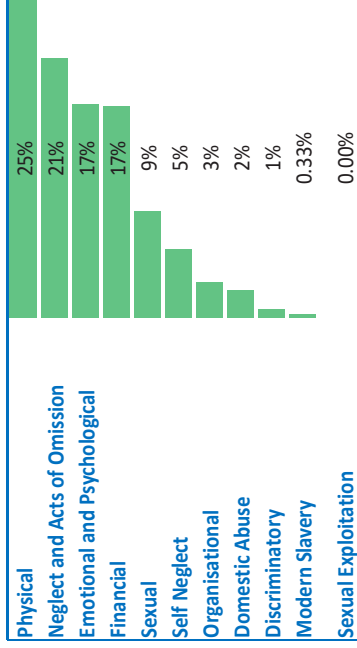
2344 Closed Safeguarding Cases



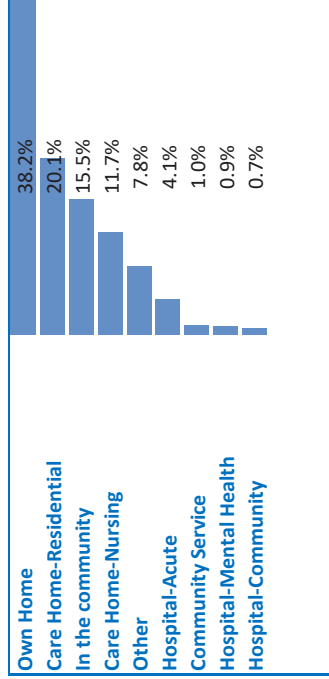
450 Average Number of Active Cases at any point in time



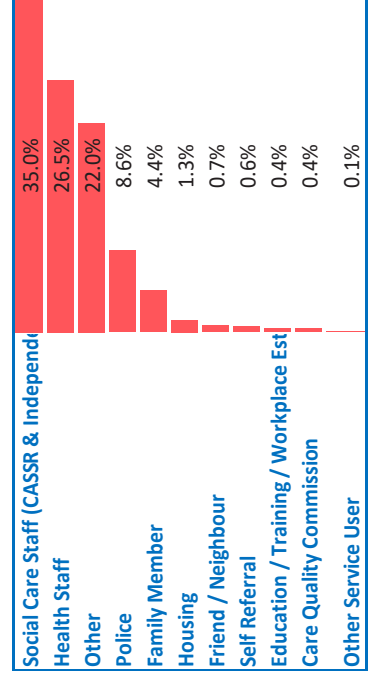
Types of Abuse



Location of Abuse



Source of Referral



9. Safeguarding Adult Reviews (SARs)

The SAR sub group consider on behalf of CSAB all referrals for SARs against the statutory criteria as set out in the Care Act 2014, making a recommendation to the CSAB Independent Chair where cases meet the criteria for a SAR.

During 2018/19, the group received and considered a total of 9 referrals. In all 9 cases additional information was gathered from agencies involved in the adults care in the form of “pen pictures” which is a brief report detailing involvement to inform the decision making process.

Of the 9 referrals received, it was agreed:

6 did not meet the criteria for a SAR and no further action was required

1 referral did not meet the SAR criteria however, it was agreed there were opportunities for multi-agency learning. A practitioner learning event was facilitated and attended by 11 front line professionals involved in the case. Feedback from the event was positive with practitioners feeling that it provided a better opportunity for multi-agency reflection and learning in addition to strengthening working relationships. Learning from this event will be shared with CSAB providing recommendations for single and multi-agency learning considered.

“ I think this style of event should be promoted and utilised to enable multi-agency reflection and learning. Also to strengthen relationships, knowledge and experience”

The initial tendering process is underway for **1** referral which the SAR sub group and Independent Chair agreed meets the criteria. Learning and themes will be reported in our 2019/20 Annual Report.

Information gathering is underway to inform the decision making process for **1** further case to establish if this meets the criteria.



Safeguarding Adult Reviews published during 2018/19 - Judy Benn

In 2018/19, we published a report following a review into the circumstances, which led to the tragic death of 54-year-old lady with learning disabilities. The **report**, with the support of family members tells the story of Judy Benn's life. Learning identified from the review was shared with staff across the system in the form of a **Learning Brief** both of which are available on our website.

Adult B

During 2018/19, we commissioned an independent reviewer to draw out learning from a SAR referred to as Adult B. Findings from the review and recommendations will be shared during our next business year. Further to consultation with family, we will publish an Executive Summary and Learning Brief to disseminate learning.

How do we share learning?

As a Board we have adopted the following methods to share learning and ensure this is embedded into practice:

- SAR Learning Workshops to stimulate multi-disciplinary discussion and learning based on a case study and themes identified in SARs
- Review and share updated guidance where relevant
- Publish 5 minute briefings and newsletters for practitioners to share learning identified
- Develop improvement plans and seek to receive assurance from partners that learning has been implemented



10. What have our partners done?

Our partners support the work of the Board and delivery of our strategic priorities. Partners have contributed to this report to provide evidence of what they do as individual organisations to support the Board to deliver our objectives:

Cumbria Fire & Rescue Service

- Carried out an internal safeguarding self-assessment, which resulted in an action plan owned by the Service Leadership team
- Joined the National Fire Chief Councils Safeguarding working group to benefit from best practice
- Developed a bespoke safeguarding package for firefighters and ensured that service leads have access to the latest available training
- All adult safeguarding guidance has been updated so staff can access up to date guidance via the safeguarding intranet.



Cumbria Partnership Foundation Trust and North Cumbria University Hospital Trust

Cumbria Partnership 
NHS Foundation Trust

- 7-minute briefings have been developed which capture the main learning points from a number of the Safeguarding Adult Reviews.
- The safeguarding team provide a safeguarding duty system that staff can call for advice and support.
- The safeguarding team have referred cases into the safeguarding adults review sub-group and are active members of this group.
- The team also provided a report to the performance and quality assurance group in respect of safeguarding processes within the Trust, which was very well received.



Cumbria County Council

- Developed and implemented Safeguarding Adults Practice Key Performance Indicators
- Developed and implemented monthly safeguarding quality audits
- Implemented a temporary safeguarding team to support practice standards, improve outcomes and provide assurance
- Supported the delivery of multi agency SAR learning workshops through the provision of facilitators'



Haverigg Prison

- Haverigg Governor appointed the North West Prison Lead on Safeguarding
- The Governor and the Head of Safety gave a joint presentation on Safeguarding in prison to Healthcare and Prison staff at the North of England Safety Conference.
- In order to provide assurance, our Head of Business Assurance at HMP Haverigg gave a presentation to the Executive Board on Safeguarding arrangements at HMP Haverigg.



- Members of our Senior Management Team are represented on CSAB and all of the sub groups.
- Included 'Safeguarding' as a standing agenda item on the monthly Safety meeting.
- Included 'Safeguarding' as a standing agenda item on the weekly Safety Intervention Meeting.
- Included 'Safeguarding' as a standing agenda item on the quarterly joint CPFT, Prison and Copeland County Council Social Care Meeting.

North Cumbria and Morecambe Bay Clinical Commissioning Groups

- Both CCGs have arrangements for gaining safeguarding assurance which included programmes of safeguarding assurance visits for 2018/19. These were to enable the Designated Leads to gain assurance regarding health system safeguarding practice and standards and the embedding of learning from SARs across the health system.
- Provided facilitation support to a programme of multi agency learning events
- NCCCCG Designated Nurse for Safeguarding chairs the Learning & Development sub group and the LSCB group to strengthen the links and support joint learning
- MBCCG have strengthened the Safeguarding Champions model across the regulated care sector
- Both CCGs offer effective safeguarding supervision to ensure that staff are competent to carry out their responsibilities for safeguarding through a culture of learning across the system
- North Cumbria CCG has refreshed and communicated its expectations in relation to the implementation of the Mental Capacity Act (MCA) and Court of Protection / Liberty Protection Safeguards as related to CCG and Primary Care activity. The Designated Leads have supported Primary Care to self-audit against nationally agreed standards in relation to the implementation of MCA in Primary Care settings.
- The Named GP for Safeguarding in NCCCCG led Protected Learning Time (PLT) events for Primary Care health professionals supported by members of the CCG Safeguarding Team, which enabled the key messages and lessons learned from Safeguarding Adults Reviews to be cascaded and discussed.



Cumbria Constabulary

- Cumbria Constabulary have identified appropriate representation and leads for CSAB and sub groups to improve continuity and attendance
- Developed closer links with Adult Social Care to improve collaboration and the effectiveness and efficiency for Police when referring vulnerable adults
- Modern Slavery and Human Trafficking procedures developed and implemented
- Contributed to multi-agency training in relation to MARAC and DVDS to raise awareness and increase the quality of referrals.
- In response to increased reporting of Financial Abuse including Cyber Crime and Door Step Crime we have developed dedicated and specialist resources to respond to this ensuring multi agency safeguarding arrangements are effective



North West Probation Service - Cumbria

- We have made face to face Adult Safeguarding Training mandatory for all operational staff to ensure everyone knows how and in what circumstances to make a safeguarding adult referral.
- We have ensured there is appropriate representation at relevant strategic and operational meetings and Boards.
- Our North West Probation Service representative is the Vice Chair of the Safeguarding Adults Board and Safeguarding Adults Review sub-group.
- Advocated support for vulnerable offenders in line with the Care Act 2014.
- Promoted awareness of Whole Systems Approach for Female Offenders.



HM Prison &
Probation Service

University Hospitals Morecambe Bay Trust

- We have aligned our Trust safeguarding strategy to enable the workforce to implement the strategic requirements and key themes have included:
- Significantly improved governance and scrutiny of the application of the MCA and DoLS. This has enabled data collection accuracy at provider level for the first time.
- Proactively registered MCA & DoLS within the Trust forward audit plan to enable improvements for patients
- Developed an open and transparent process in relation to section 42 enquiries whereby safeguarding incidents are noted and scrutinised at the Trust Patient Safety Summit
- Registered an audit of section 42 outcomes to ensure improvements are embedded and ensured Making Safeguarding Personal is key
- Proactively referred casers to LeDeR that runs parallel to our own mortality review. The appointment of a Matron for Learning Disability has ensured standards to Learning Disability and Autism is a golden thread through the Trust
- Proactively engaged and participated in the reduction of adult drug related deaths in South Cumbria

University Hospitals 
of Morecambe Bay
NHS Foundation Trust



11. Our Finances

Partner agencies contribute to the work of CSAB in different ways through:

- Financial contributions
- Involvement or leading activity on specific areas of work
- Chair or participation in CSAB and our sub groups

During 2018/19, partners agreed to a 10% increase in contributions from previous years. The following partners all contributed £6050 each to support delivery of board business:

Cumbria Partnership NHS Foundation Trust
 Cumbria Constabulary
 North Cumbria Clinical Commissioning Group
 North Cumbria University Hospitals Trust
 Morecambe Bay Clinical Commissioning Group
 University Hospitals Morecambe Bay Trust
 Her Majesty’s Prison & Probation Service

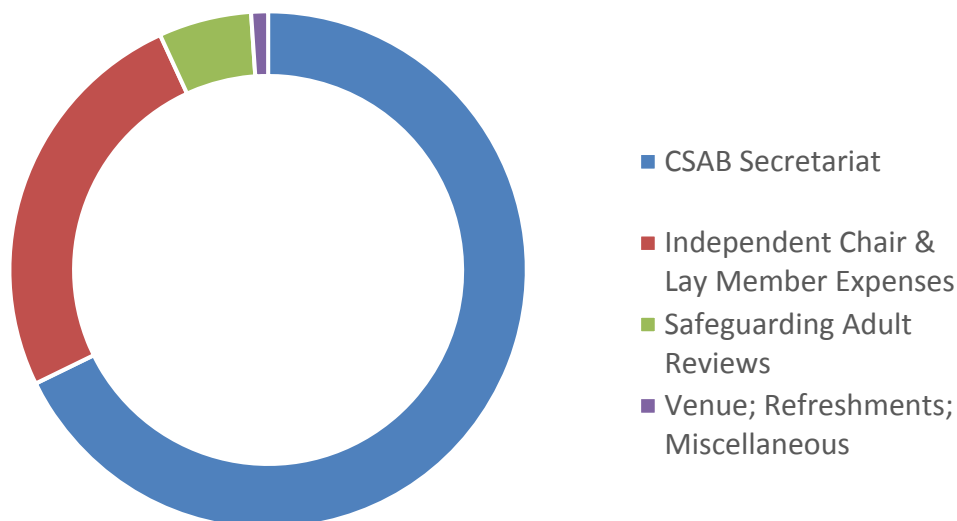
Cumbria County Council contributed £57,998 to support the provision of Board secretariat function.

Total income from partners and budget for 2018/19; £100,348

Our end of year accounts detail our expenditure for 2018/19 as follows:

Where we spent our budget?	How much?
Independent Chair	£24911
Lay member travel expenses	£558
CSAB Secretariat (Board and administration support)	£68000
Safeguarding Adult Reviews	£5823
Venue/refreshment costs	£588
Miscellaneous (communications etc.)	£468
Total expenditure	£100,348
Balance	£0

2018/19 expenditure



12. What will we be doing during 2019/20?

CSAB have agreed our goals for 2019/20 in line with our **2019 - 2021 Strategic Plan** that we published following a period of engagement with staff, stakeholders and the public. This is also available to download and print as a **Plan on a Page**. We have agreed how we will deliver our objectives with specific actions and details published in our **Business Plan for 2019/20**. The Business Plan clearly outlines how we will achieve our goals and defines what we expect our sub groups to deliver.

Our priorities during the coming year include;

- We will participate in a national week of action in November 2019 for National Safeguarding Adults Week to raise public awareness of types of abuse and neglect
- We will explore how we can improve our engagement with adults who have experienced abuse and neglect to inform improvement of practice
- We will launch and promote our video; What is a SAB? to raise awareness of our role, types of abuse and neglect and what to do if you are concerned about an adult
- We will review membership of CSAB and sub groups to ensure we have the appropriate representation and work collaboratively to safeguard adults in Cumbria
- Partner agencies will implement improved methods to gather Making Safeguarding Personal feedback based on a Signs of Safety model
- Review financial contributions to ensure financial sustainability of CSAB ensuring we can meet our statutory requirements
- In partnership with Safer Cumbria and the Modern Slavery Co-ordinator deliver a “train the trainers” programme in relation to Modern Slavery for dissemination across the partnership
- Healthwatch will support us through public engagement to establish what the people of Cumbria understand the term safeguarding to mean and if they would know how to report abuse if they suspect.



13. Conclusion

There has been significant progress and delivery of the strategic objectives by CSAB and partners during the final year of our 2015-2018 Strategic Plan.

During 2019/20, we will continue to ensure that we work together, to protect adults with care and support needs who are at risk of abuse and neglect. We will work with our partners to support us to understand emerging themes and the prevalence of different types of abuse and neglect. In doing so we will ensure that together we regularly review what our data is telling us so we can work together to prevent abuse and neglect in Cumbria.



If you would like this information in another format (for example in large print or Braille) or provided in your own language please contact Cumbria Safeguarding Adults Board csab@cumbria.gov.uk

Further information can be found by visting our website. If you are concerned about a person's safety or well being report it. If someone is at immediate risk of harm call 999.



Appendix I Strategic Priorities 2018/19 - Progress Report

Priority I	Actions	Responsible sub-group	Timescale	Progress update/achievements
Provide leadership for an effective partnership across Cumbria ensuring effective collaborative working	<p>a) Review/Revise structures/processes and Governance for all CSAB business</p> <p>b) Improve collaboration at Strategic and Operational level with the following partners and partnership groups:</p> <ul style="list-style-type: none"> o Health and Wellbeing Boards o Children and Young People (including transformation plans & legislative change) o Safer Communities Partnerships o Quality Surveillance Groups o MAPPA o Commissioning Groups/ Service providers o CQC o Healthwatch o Suicide Prevention o Prevent 	Working Group	31st July 2018	<ul style="list-style-type: none"> • Development Day held in January 2018 agreed refreshed CSAB and sub group membership • New Terms of Reference signed off for all sub groups • New meeting and reporting cycle introduced • Action & Risk logs developed to monitor CSAB & sub group business • Highlight reporting tool introduced for sub group chairs aligned to strategic priorities • Legacy SARs all published • SAR processes reviewed and guidance produced • Dial in and skype facility introduced to support participation/attendance at meetings • Attendance at meetings monitored with regular performance reporting to CSAB • Inventory completed of policy & procedures following reviewed and published; • People in Position of Trust; SAR; Self Neglect and Pan Lancs multi-agency safeguarding policy & procedures • Draft Terms of Reference for CSAB – to be approved • Outstanding/further work in 19/20 • Proposal to develop a Policies & Procedures Group • Map out annual reporting calendar
		Working Group	30th April 2018	<p>Improved communication with other Strategic Boards via;</p> <ul style="list-style-type: none"> • “key messages” and “information exchange” agenda items introduced to facilitate sharing of information • Members of other Boards (e.g. Safer Cumbria & LSCB) invited to attend sub groups as appropriate • Group established to develop a Memorandum of Understanding for key Strategic Boards – still in progress • CSAB Annual Report 2017/18 presented to Health & Well Being Board • Presentations received by CSAB from partners and members of other Strategic Boards (Healthwatch, Prevent, MAPPA, HMPPS, Trading Standards, Cumbria Constabulary) • Practitioner Survey undertaken to establish baseline data and awareness – action plan developed will inform sub groups work plans 2019/20

	c) Develop a dedicated CSAB website with appropriate governance and accountability	Communication & Engagement Group	31st March 2018	<ul style="list-style-type: none"> CSAB website launched via media briefing. Governance and accountability for website via C&E sub group and CSAB Business Manager. <p>Further work in 19/20; Development planned to improve website 2019/20 to host learning materials and resources.</p>
	d) Develop a joint communication strategy for CSAB	Communication & Engagement Group	31st July 2018	<ul style="list-style-type: none"> Joint Communication Plan developed and signed off by CSAB. CSAB social media presence created via Twitter Newsletters and 5 minute briefings introduced as communication tool. Topics including; SAR; Modern Slavery; County Lines; Financial Abuse; LeDeR Media briefings facilitated with Independent Chair and CSAB members Bespoke communication plans and approach agreed for legacy SARs publication in consultation with families

Priority 2	Actions	Responsible sub-group	Timescale	Progress update/achievements
Ensure adults are safeguarded in a way that supports them in making choices and having control about how they want to live and that there is a timely and proportionate response when abuse or neglect has occurred.	a) Improve service user involvement and formal consultation with user group	Communication & Engagement Group	31st March 2018	<ul style="list-style-type: none"> Experiential "Story to Board" agenda item introduced for 50% of meetings Customer supported by People First Independent Advocacy to share their positive experience of the safeguarding process Advocates introduced probing questions to gather qualitative experiential information from people who have been through the safeguarding process Healthwatch agreed to introduce one general question in public surveys regarding awareness of safeguarding Presentation developed to raise the profile of CSAB and awareness of safeguarding with 3rd sector 2nd Lay member appointed for CSAB Lay member included in C&E sub group as key link to 3rd sector and voluntary/ community groups Posters developed to raise awareness and how to report abuse; "Safeguarding is everybody's business" shared across 600+ organisations and businesses' in Cumbria for display Information leaflet produced to support awareness raising for dissemination

	b) Promote and ensure Advocacy services in place and utilised	Communication & Engagement Group/P&QA	3 1st July 2018	<ul style="list-style-type: none"> Report received from People First Independent Advocacy in relation to use of advocates for safeguarding in Cumbria to ensure accessed and utilised appropriately.
	c) Review and produce guidance/process for immediate safeguarding concerns	Task & Finish Group	30th June 2018	<ul style="list-style-type: none"> Task & Finish group established - scoped out key benefits and risks of options Info from T&F Group shared with CCC to inform review of “Stronger Front Door” Regular reports to CSAB via Assistant Director

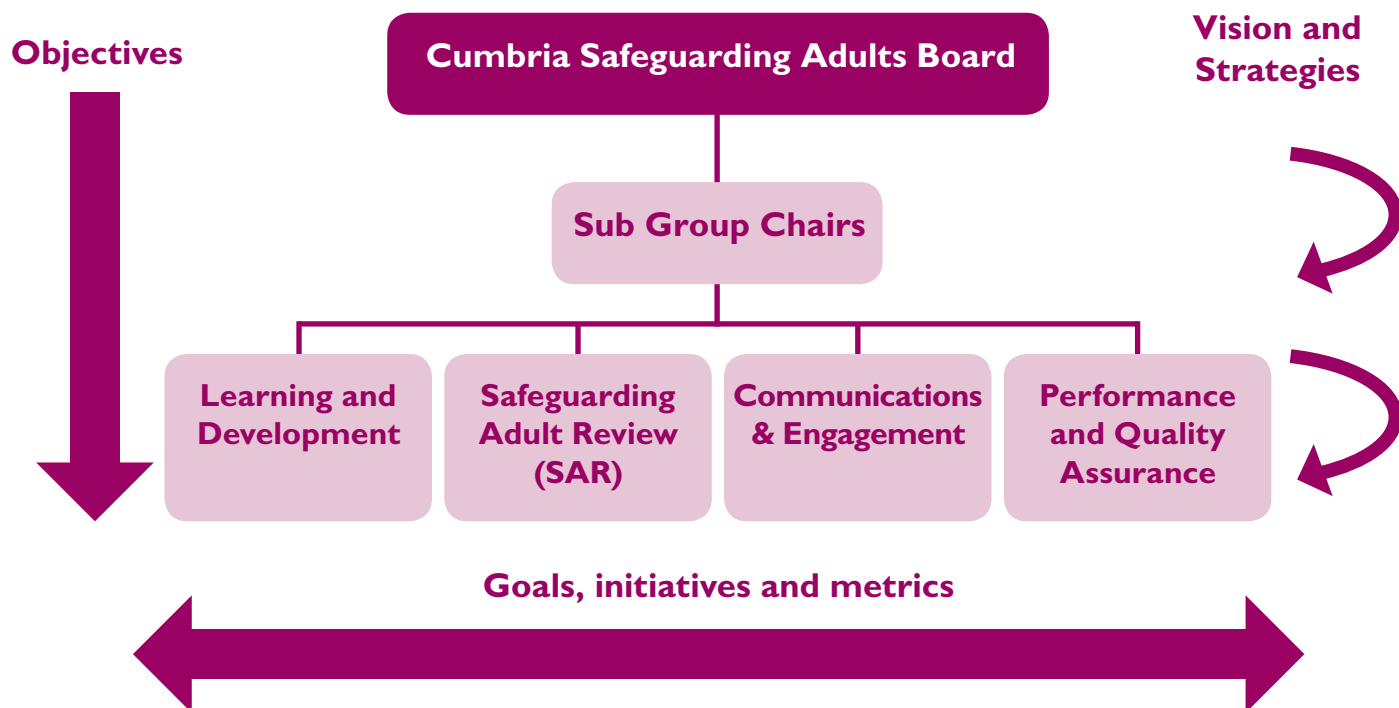
Priority 3	Actions	Responsible sub-group	Timescale	Progress update/achievements
Develop and oversee preventative strategies that aim to reduce instances of abuse and neglect	a) Establish key operational leads/sharing of information protocol with other areas of responsibility (Domestic Abuse, Community Safety etc.) in addition to Community links	Working Group	3 1st December 2018	This will be addressed through Working Group established to develop MoU for Strategic Boards
	b) Promulgate Self Neglect guidance across the partnership	Communication & Engagement Group	3 1st December 2018	<ul style="list-style-type: none"> Refreshed Self Neglect guidance shared across the partnership via 5 minute briefing and social media. Guidance available on CSAB website for professionals Practitioner Survey 2018 included questions regarding Self Neglect to measure practitioner understanding and confidence
	c) Review and produce guidance/process for immediate safeguarding concerns	Performance & Quality Assurance	3 1st December 2018	<ul style="list-style-type: none"> Quarterly safeguarding activity includes cases of Self Neglect report to P&QA MSP questionnaire captures and measures “outcomes” for the adult – data reported to P&QA Practitioner survey 2018 gathered information in relation to staff understanding and awareness of Self Neglect. Action Plan will inform sub group priorities in 2019/20

Priority 4	Actions	Responsible sub-group	Timescale	Progress update/achievements
Promote multi-agency workforce development and consider any specialist training that may be required	a) Review and revise learning and development strategy and agree method of partnership delivery	Learning & Development Group	31st December 2018	<ul style="list-style-type: none"> • Task & Finish Group overseen the development of Learning & Development Strategy 2018-2021 produced in similar format as LSCB • Safeguarding Passport refreshed based on the Bourne mouth competency framework • Links established with new Modern Slavery & Human Trafficking Lead, Safer Cumbria • Model for delivery of joint SAR learning workshops proposed to CSAB • Work commenced on scoping “train the trainers” programme for roll out in 2019/20
	b) Audit and evaluate effectiveness of joint delivery of training	Learning & Development Group	31st March 2019	<ul style="list-style-type: none"> • Practitioner survey 2018 measured staff access to relevant training; impact on knowledge/practice and identified further training needs. • Partners completed scoping exercise to identify single agency training and opportunities for multi-agency delivery. • Multi-agency Coercive Control sessions scheduled; evaluation planned via use of post course questionnaire • SAR Learning Event evaluated via post course questionnaire. Further work; Multi-agency e-learning package to be explored further require a mandate from other strategic boards to explore and scope out benefits

Priority 5	Actions	Responsible sub-group	Timescale	Progress update/achievements
Hold partners to account and gain assurance of the effectiveness of their arrangements	a) Review and develop performance and quality assurance data reporting to CSAB to support partnership delivery, demonstrate transparency and hold each other to account	Performance & Quality Assurance Sub-Group	31st December 2018	<ul style="list-style-type: none"> Completed organisational survey/audit based on ADASS SAB improvement tool, collated information to support self-assessment and inform strategic planning Revised standard safeguarding activity reports Reviewed national and regional data to benchmark and inform performance measures <p>Further work 19/20;</p> <ul style="list-style-type: none"> Analyse information gathered via Organisational Audit and establish T&F group to oversee an action plan Agree performance measures/framework for CSAB
	b) Establish and develop a process for multi-agency case file audits, with the focus on learning and promoting best practice	Performance & Quality Assurance Sub-Group	31st December 2018	<p>Joint case file audit process and model agreed with LSCB in relation to Transitions – audit to complete March 2019</p> <p>Further work 19/20;</p> <ul style="list-style-type: none"> Receive audit findings and report
	c) Review and revise connection and reporting mechanisms in relation to: <ol style="list-style-type: none"> Modern slavery and human trafficking Contest prevent Domestic Abuse Forced Marriage Suicide and self-harm Cybercrime & door step crime (financial harm) Learning Disability mortality rates Mental Capacity Act/Deprivation of Liberty Safeguards 	Working Group (Task & Finish Group)	31st July 2018	<ul style="list-style-type: none"> P&QA & CSAB sub group received reports from following: <ul style="list-style-type: none"> Safeguarding in Prisons Modern Slavery & Human Trafficking Prevent Cybercrime & door step crime Deprivation of Liberty Safeguards Mental Capacity Act Care Home Quality Monitoring LeDeR Calendar of reporting to be agreed further to scoping work
	d) Review and revise information reporting mechanisms in relation 5 c) above.	Performance & Quality Assurance Group	31st December 2018	<p>See 5c above – standard calendar of reporting to be agreed further to completion of scoping work</p>

Appendix 2

CSAB Structure and Governance



Glossary of terms

ADASS	Association of Directors of Social Services
CCG	Clinical Commissioning Group NCCCG - North Cumbria Clinical Commissioning Group MBCCG - Morecambe Bay Clinical Commissioning Group
C&E	Communications & Engagement sub group
CSAB	Cumbria Safeguarding Adults Board
DoLS	Deprivation of Liberty Safeguards
DVDS	Domestic Violence Disclosure Scheme
HMP	Her Majesty's Prison
HMPPS	Her Majesty's Prison & Probation Service
L&D	Learning and Development sub group
LeDeR	Learning Disability Mortality Review
LSCB	Local Safeguarding Children's Board
MARAC	Multi Agency Risk Assessment Conference
MAPPA	Multi Agency Public Protection Arrangements
MCA	Mental Capacity Act
MoU	Memorandum of Understanding
MSP	Making Safeguarding Personal
P&QA	Performance & Quality Assurance sub group
SAB	Safeguarding Adults Boards
SAR	Safeguarding Adult Reviews
S42	The Care Act s 42 requires that each local authority must make enquiries, or cause others to do so, if it believes an adult is experiencing, or is at risk of, abuse or neglect.
T&F	Task & Finish Group
ToR	Terms of Reference for a group/meeting

